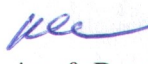


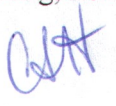
TOWN OF OCEAN VIEW

201 CENTRAL AVENUE
OCEAN VIEW, DE 19970

MEMORANDUM

TO: Mayor
Town Council Members

FROM: Kenneth L. Cimino 
Director of Planning, Zoning & Development

VIA: Carol S. Houck 
Town Manager

DATE: July 8, 2021

SUBJECT: Discussion, Consideration and Possible Voting on a Contract Award for the
Project No. OVPZ&D 22-06

Background: Advertisements soliciting sealed bids for the Country Village Advanced Clearing, Project No. OVPZ&D 22-06 were placed in local newspapers and the Town's website. Bid proposals were accepted by the Town Manager at the Municipal Building located at 201 Central Avenue on Thursday, July 1, 2021.

This work involves furnishing all labor, materials, transportation, tools, supplies and equipment necessary to remove trees along a large drainage ditch adjacent to South Horseshoe Drive in the Country Village Community in advance of a drainage improvement project scheduled for construction in the Fall of 2021.

One sealed bid was received and opened.

Contractor	Base Bid
Sussex Tree, Inc.	\$10,800.00
TKG Project Estimate	\$20,000.00 - \$30,000.00

A complete review and summary of the bids was performed by Mike Baiocco, Project Manager, TKG, Inc. and is attached for your review.

Funding: Funding is available for these repairs in the FY 2022 Capital Improvement Budget under the Project Number 19-0205P totaling \$301,963.00.

Recommendation: It is therefore recommended that the Mayor & Council authorize the Town Manager to enter into a contract with Sussex Tree, Inc. for the total bid amount of \$10,800.00.



*Leading Providers of Infrastructure
Asset Management and Engineering
Services since 1994*

Mr. Kenneth Cimino
Town of Ocean View
201 Central Avenue, 2nd Floor
Ocean View, DE 19970

July 7, 2021

RE: Ocean View, Country Village Advance Clearing
Project No. OVPZ&D 22-06
Bid Evaluation

Dear Mr. Cimino,

One (1) bid was received for the above-referenced project on July 1, 2021. The bid was submitted by Sussex Tree, Inc., with a lump sum bid of \$10,800.00.

As you know this clearing work was pulled from the pending Country Village Drainage project with the expectation that a cost savings could be realized by the Town in doing so. These anticipated savings included the prime contractor mark-up of subcontractor's price, the prompt payment for work completed, among other considerations.

The engineers estimate ranged from \$20,000.00 to \$30,000.00 for this work.

I believe the cost savings has been realized. With that in mind, I recommend that the project be awarded to Sussex Tree, Inc., 20350 Nelson Drive, Bridgeville DE, 19933 for the lump sum bid of \$10,800.00.

Should you have any questions, please feel free to call me at your earliest convenience. I may be reached at 302-463-4628

Sincerely,

Michael Baiocco
Director

Attachments: Bid Proposal

THE KERCHER GROUP, INC.

www.kerchergroup.com | 254 Chapman Rd., Suite 202, Newark, DE 19702 | 302-894-1098